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March 8, 2017

VIA EMAIL and U.S. MAIL

Director Freddie Pough
South Carolina Department of Juvenile Justice
PO Box 21069
Columbia, South Carolina 29221-1069

Dear Mr. Pough:

The Law Enforcement and Criminal Justice Subcommittee appreciates the agency's partnership in the oversight process. As a follow up to information Subcommittee members have received about incidents at the agency and as a way to stay apprised of the agency's performance as it continues to implement changes, the Subcommittee seeks the following information on an on-going basis.

DJJ Daily Dashboard & PbS data

- At the end of each month, please email the Committee, copying Committee staff, data from the agency's Daily Dashboard, and PbS data, which totals the information for the month. The agency previously provided the Subcommittee a copy of the information collected and format for the agency's Daily Dashboard, which is attached for ease of reference. If the agency is now utilizing a different format to track this information or is tracking different information, please contact staff for the subcommittee to explain.

In your responses, please provide the subcommittee with any relevant, necessary context information. If the agency has any concerns about the format yielding information that does not provide an accurate reflection of the agency, please express those concerns prior to providing the requested information, in a written letter with a copy to staff for the subcommittee.

Please retain your working papers related to the information provided in the event the subcommittee would like to view those.

Sincerely,

Signature Redacted


Edward R. Tallon Sr.
Subcommittee Chair

cc: The Honorable Wm. Weston J. Newton
The Honorable Katherine E. "Katie" Arrington
The Honorable William M. "Bill" Hixon
The Honorable J. Todd Rutherford
Senate Special Subcommittee to Study the Department of Juvenile Justice

Issues Critical to Success: (1) (Resocialization Unit opening postponed due to staffing shortages. Program requires 14 to 16 employees to operate. (2) (Disciplinary Hearings Staffing Issue- Meeting w/Director 3/31

DJJ Daily Dashboard

Date: March 31, 2016

Total Number of BRRC Juveniles physically housed at BRRC	80		Where Change is Possible	
Total Number of BRRC Juveniles housed at JDC in Lockup(CMU)	27			
Total Number of BRRC Juveniles	87			
Number of Seriously Mentally III Juveniles	10			
Number of Seriously Mentally III Juveniles that are between 60 and 90 days post inclusion	1			
Number of Seriously Mentally III Juveniles that are beyond 90 days of inclusion	1			
Juvenile Discipline -				
Executive Managers Responsible Sheronda Sutton, Katherine Speed and Freddie Pough				
Phase Level System - This comprehensive behavioral management system was developed specifically for BRRC. The Office of Staff, Development and Training is finalizing a plan to train all staff in the Phase System and other related policies		Responsible Person	Updated Daily	
Number of Juveniles on Phase I		Andy Broughton	Training at BRRC will begin when training materials are completed, other areas to follow. Plan published 4/8/16	
Number of Juveniles on Phase II	-	Andy Broughton		
Number of Juveniles on Phase III	-	Andy Broughton		
Number of Level I Offenses	-	Sheronda Sutton		
Number of Juveniles involved in the Level I Offenses	-	Sheronda Sutton		
Number of Level II Offenses	-	Sheronda Sutton		
Number of Juveniles involved in the Level II Offenses	-	Sheronda Sutton		
Number of Level III Offenses	-	Sheronda Sutton		
Number of Juveniles involved in the Level III Offenses	-	Sheronda Sutton		
Number of Disciplinary Hearings	-	Katherine Speed		
Number of Juveniles with Disciplinary Hearings	-	Katherine Speed		
Enhanced Secure Housing-Multi-Used Housing				
Number of Juveniles in the Intensive Treatment Unit	4	Andy Broughton	SLED will recertify the 8 Class 1 Officers on 4/8/16	
Number of Juveniles in the Resocialization Unit	TBD	Andy Broughton		
Number of Juveniles in the Reorientation Unit -See Issues Critical to Success Section	TBD	Andy Broughton		
Number of Juveniles in the General Population Units	80	Katherine Speed		
Number of Juveniles in Congaree Honor Unit	12	Katherine Speed		
Number of Special Response Team Activations	0	Sheronda Sutton		
Number of incidents of OC Spray usage	-	Freddie Pough		
Number of calls for assistance for Date of Report	1	Freddie Pough		
Number of calls for assistance for (SATURDAY)	N/A	Freddie Pough		
Number of calls for assistance for (SUNDAY)	N/A	Freddie Pough		
Number of Priority 1 offenses for Date of Report	2	Freddie Pough		
Number of Priority 1 offenses for (SATURDAY)	N/A	Freddie Pough		
Number of Priority 1 offenses for (SUNDAY)	N/A	Freddie Pough		
Number of juvenile discipline transports for Date of Report	2	Freddie Pough		
Number of juvenile discipline transports for (SATURDAY)	N/A	Freddie Pough		
Number of juvenile discipline transports for (SUNDAY)	N/A	Freddie Pough		
Number of medical transports	3	Freddie Pough		
-Transports stemming from acts of aggression or juvenile misbehavior for Date of Report	3	Freddie Pough		
-Transports unrelated to aggression or other juvenile misbehavior for Date of Report	0	Freddie Pough		
-Transports stemming from acts of aggression or juvenile misbehavior for (SATURDAY)	N/A	Freddie Pough		
-Transports unrelated to aggression or other juvenile misbehavior for (SATURDAY)	N/A	Freddie Pough		
-Transports stemming from acts of aggression or juvenile misbehavior for (SUNDAY)	N/A	Freddie Pough		
-Transports unrelated to aggression or other juvenile misbehavior for (SUNDAY)	N/A	Freddie Pough		
Number of items of contraband confiscated for Date of Report	0	Freddie Pough		
Number of items of contraband confiscated for (SATURDAY)	N/A	Freddie Pough		
Number of items of contraband confiscated for (SUNDAY)	N/A	Freddie Pough		
Number of Shakedowns for Date of Report	10	Freddie Pough		
Number of Shakedowns for (SATURDAY)	N/A	Freddie Pough		
Number of Shakedowns for (SUNDAY)	N/A	Freddie Pough		
Number of random vehicle inspections for Date of Report	10	Freddie Pough		
Number of random vehicle inspections for (SATURDAY)	N/A	Freddie Pough		
Number of random vehicle inspections for (SUNDAY)	N/A	Freddie Pough		
Number of random K-9 sweeps of vehicles for Date of Report	0	Freddie Pough		
Number of random K-9 sweeps of vehicles for (SATURDAY)	N/A	Freddie Pough		
Number of random K-9 sweeps of vehicles for (SUNDAY)	N/A	Freddie Pough		
Warrants served/Arrests made for Date of Report	0	Freddie Pough		
Warrants served/Arrests made for (SATURDAY)	N/A	Freddie Pough		
Warrants served/Arrests made for (SUNDAY)	N/A	Freddie Pough		
Number of criminal investigations assigned for Date of Report	4	Freddie Pough		
Number of criminal investigations assigned for (SATURDAY)	N/A	Freddie Pough		
Number of criminal investigations assigned for (SUNDAY)	N/A	Freddie Pough		
Number of Internal Affairs Cases Assigned for Date of Report	3	Freddie Pough		
Number of Internal Affairs Cases Assigned for (SATURDAY)	N/A	Freddie Pough		
Number of Internal Affairs Cases Assigned for (SUNDAY)	N/A	Freddie Pough		
Improved Treatment, Education and Collaboration				
DJJ has begun implementing the Aggression Replacement Training, ART, within BRRC. ART is an evidenced-based program that is on the Office of Juvenile Justice and Delinquency Prevention's list of Model Programs for justice involved youth and is recognized by the National Gang Center as an effective gang intervention and prevention program				
Executive Managers Responsible Katherine Speed and James Quinn		Responsible Person	Updated Daily/Weekly	
Number of weekly clinical hours (** Updated Weekly, as of 03/25/2016)	111	Katherine Speed	Reported Weekly	
Number of students at school in the am	47	James Quinn		
Number of students at school in the pm	47	James Quinn		
Number of students referred to Behavior Management Intervention(BMI)	1 Unavailable	James Quinn		

Number of students currently suspended	4	James Quinn		
School Removal Codes: (1) Other (2) Security Intervention (3) Severe Disruption (4) Violent				
Number of Code 1 removals	0	James Quinn		
Number of Code 2 removals	0	James Quinn		
Number of Code 3 removals	2	James Quinn		
Number of Code 4 removals	2	James Quinn		
Juvenile Progressive Discipline System:				
Executive Managers Responsible: Katherine Speed, Sharonda Sutton and Freddie Pough		Responsible Person	Estimated Completion Date	Actual Completion Date
Disciplinary Hearing Process		Kathanne Speed		
Security Rank and Recognition Phase 2	Non-supervisory security staff are being fitted for the blue uniform shirts	Sharonda Sutton	04/22/16	
Enhanced Juvenile Control Measures				
Use of OC Spray		Freddie Pough		Pursuing certification and recertification via Criminal Justice Academy and SLED
Number/percentage of officers certified in the use of OC Spray	0%	Freddie Pough		
Number of officers that need to be certified in the use of OC Spray (7/13)	7 to start	Freddie Pough	04/08/14	
Percentage of heavy Lexan Break Resistant glass installed - (628 Panels) Large Ongoing project	35%	Fred Genier	06/01/16	Pending assistance from SCDC
Percentage of tamper-resistant plumbing installed (46 sinks/fountains) - Large Ongoing project	40%	Fred Genier	07/31/16	Pending covers being completed by SCDC
Amount of fencing to be installed - (2,220 linear feet)		Fred Genier	05/30/16	
Willow Lane Percentage of fencing installed - (620 Feet Total)	100%		04/01/16	04/01/16
Sanjee Percentage of fencing installed - (750 Feet Total)	0%		05/30/16	
Holly Percentage of fencing installed - (850 Feet Total)	0%		05/30/16	
Installation of institutional furniture (BRRC) - As it arrives on campus	25%	Fred Genier	05/15/16	
Number of Cameras installed: Fifty-one cameras will be ordered. Awaiting procurement award	0%	Fred Genier	10/31/16	PREA Grant Dependent
Installation of Access Controls (Note: Vendor Start date is 6/01/16)	0%	Fred Genier	10/31/16	This is a long term project with an agency-wide impact
Overall Facility Security Upgrade Completion - Continuous Project	35%	Fred Genier	10/31/16	Dependent upon PREA grant for cameras
Other Security Measures				
Executive Managers Responsible: Jamie Quinn, Sharonda Sutton and Freddie Pough		Responsible Person	Estimated Completion Date	
Decrease duration of class periods from 90 to 60 minutes (This change will take place for Fall term.)	0%	Jamie Quinn	Fall 2016	
Ear Pieces for Security Staff (200 ordered. Shipping date is 3/30/16)	0%	Sharonda Sutton	04/05/16	
Secure Gang Training for Education Staff (New Item. It was added 3/28/16)	0%	Freddie Pough	04/01/16	
Staff and Staff Training		Person Responsible	Weekly * as of 3/25/16	
Executive Manager Responsible: Robin Owens				
Number of job fairs attended for Week Ending 3/25/16	0	Robin Owens		
Number of external job postings for Week Ending 3/25/16	2	Robin Owens		
Number of new hires (* 2nd & 17th) 3/17/16-4/1/16	-	Robin Owens	Updated Bi-monthly	
Number of separations (* 2nd & 17th) 3/17/16-4/1/16	-	Robin Owens	Updated Bi-monthly	
Number of bonuses paid	0	Robin Owens		
Number of staff completing Basic Training	7 currently in training	Robin Owens		
Number of staff completing the Security Awareness Training for Week Ending 3/25/16	0	Robin Owens		
Number of staff completing the Defensive Tactics Training for Week Ending 3/25/16	0	Robin Owens		
Number of staff completing Juvenile Progressive Discipline Training for Week Ending 3/25/16	0	Robin Owens		
Number of trainings hours provided to security staff for Week Ending 3/25/16	27-25	Robin Owens		
Number of trainings hours provided to non-security staff for Week Ending 3/25/16	35	Robin Owens		
			Daily	
Number of BRRC Rehabilitative Services Non-Security Total Positions	6.00	Robin Owens		
Filled	5.00	Robin Owens		
Vacant	1.00	Robin Owens		
Number of BRRC Total Security Positions	238.00	Robin Owens		
Filled	191.00	Robin Owens		
Vacant	45.00	Robin Owens		
Key Vacancies		Responsible Person	Estimated Completion Date	
Executive Managers Responsible: Sylvia Murray, Freddie Pough, Katherine Speed				
Deputy Director of Rehabilitative Services	Position advertised continuously	Sylvia Murray		
Police Chief Position	Position advertised continuously	Freddie Pough	4/15/2016	
Gang Intervent on Specialist Position	Position advertised continuously	Freddie Pough	4/29/2016	
Deputy for Inspector General Position	Position advertised continuously	Sylvia Murray		
Hearing Officer Positions	Two staff temporarily assigned to implement Permanent positions will be posted	Katherine Speed		
Other Significant Measures		Person Responsible	Daily	
Executive Managers Responsible: Elizabeth Hill, Katherine Pierson				
Total Number of DJJ Policies: Total - 206 (All on 2 year review cycle)				
Number of DJJ Policies Reviewed, Revised, Created related to Improvement Plan	12	Elizabeth Hill		
(Detailed list of policies and their status is attached to information package)		Elizabeth Hill		

Number of BRRC related FOIA requests	1	Elizabeth Hill	
Number of Non-BRRC related FOIA requests	3	Elizabeth Hill	
Number of Legislative Meetings Attended	0	Katherine Pierson	
Completed Projects	Person Responsible	Completion Date	Comments
Expanded Clinical Coverage	Katherine Speed	3/1/2018	
Security Rank and Recognition-Phase I	Sharonda Sutton		Phase II is underway.
Aggression Replacement Training for Clinicians-Phase I	Katherine Speed	3/15/2016	
BRRC Pole Lights	Fred Genter	3/24/2016	
Birchwood Metal Detector Installation	Fred Genter	3/28/2016	
Intensive Treatment Unit	Andy Broughton	3/28/2016	Unit opened on 3/28/16
Status Updates and Additional Points of Clarity			
<p>DJJ has been awarded a grant to train clinical staff in Cognitive Behavioral Therapy. This grant was submitted by the Office of Programs and Planning through the Department of Public Safety. Extended clinical hours schedule and contact numbers sent to security for the month of April.</p>			
	Completed		
	Planning Phase		
	Active		